

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

01759 380123/07762 549292

clerk@wilberfoss-pc.gov.uk

www.wilberfoss-pc.gov.uk

MINUTES

17th April 2025

Present: Chair Richard Rains and Cllrs Colin Veitch, David Barnett and Gemma Gibbs together with Ward Cllr Dale Needham

The 15-minute question time was not utilised.

1. There were apologies from Vice Chair Lynda Hoyle, and Cllrs Stuart Savage and Alan Mercer. The two Councillor vacancies will continue to be advertised.
2. There were no declarations of interest made by any Councillor present.
3. The Minutes of the meeting of the 20th March 2025 were signed as a true record.

4. Planning Matters

- 4.1 Councillors considered Planning Application 25/00590/PLF | Erection of single storey link extension to rear and conversion of existing garage to additional living accommodation | 2 Nelson Close, Wilberfoss and had no observations to make.
- 4.2 Councillors considered Planning Application Erection of two storey extension to side and front, and single storey extension to rear, following demolition of existing garage; and installation of replacement bay window to front 30B Main Street Wilberfoss and had no observations to make.
- 4.3 The Clerk shared details of Catton Parish Council's response to the Engie Biodigester planning application and Cllrs were in full support of their submission

5. Ward Cllr Needham spoke briefly about the A1079 dualling project which is still being assessed by central government. Cllr Veitch questioned whether a smaller scheme could be the answer. Cllr Needham reported no progress on the movement of a litter bin or the provision of additional bus services through the village.

He advised of a boundary review where consideration is being given to the villages in and around Pocklington becoming the Derwent Valley Ward. Cllrs were indifferent to the change. A review of car parking in Pocklington is also in consultation.

6. The Clerk advised that the Editor of the Newsletter had requested an extension of the number of pages for the May Newsletter. It was acknowledged that the Parish Council had approved flexibility to allow for this.

7. Progress Reports and to address any issues outstanding from previous meetings.

- 7.1 The Clerk reported a breakthrough in the purchase of a Speed Indicator Device. Streetlighting columns 3 and 19 on Main Street have been identified and approved by East Riding of Yorkshire Council, along with a post on Ling Lane. She and Cllr Veitch met Jason Mennell from ERYC Streetlighting who has agreed to take on the responsibility of moving the unit between sites. Sutton on Derwent is in support of working independently, rather than the two parishes submitting a joint bid. Cllrs voted unanimously to the purchase of a single battery-powered unit with data capture, and to use funds from the 2025-2026 Wilberfoss Quarry Fund allocation to purchase. **ACTION:** Clerk to seek written confirmation of ERYC Streetlighting's offer and to purchase a unit.
- 7.2 The Clerk reported that the Countryside Access Office has confirmed that she hopes to replace the gate at the end of the PRoW on Storking Lane with a metal gate and that, subject to funding, may be able to provide one for the additional access point. Cllrs agreed that should funding not be available for the second gate, Precept monies would be utilised. **ACTION:** Clerk to continue liaising with the Countryside Access Officer.
- 7.3 The Clerk advised that progress is being made regarding the Volunteer Flood Watch Scheme and training is currently being drawn up by East Riding of Yorkshire Council. Four volunteers will be trained. **ACTION:** Clerk to continue to liaise with East Riding of Yorkshire Council.

7.4 The Clerk reported that an engineer will assess the safety of the snicket on Middle Street. Cllr Veitch offered to attend the meeting. **ACTION:** Clerk to liaise with ERYC Highways.

7.5 Prior to the meeting Cllr Savage reported he had made little progress in the Council's efforts to move a litter bin. It was acknowledged that we are unlikely to get support from ERYC so Cllr Rains will block 3 openings of the bin, in an effort to reduce the odour of dog foul from it.

8. **Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)**

8.1 Following the burning of unknown items at Southfield Farm over 2 days the Clerk asked Ward Cllr Needham for a direct contact at East Riding of Yorkshire Council so that the activity can be reported in a more timely manner.

8.2 Following complaints from residents, and an acknowledgement from the Countryside Access Officer that it is likely to be low priority for the Property Department at ERYC, Cllrs voted unanimously to replace fencing on the amenity land off Storking Lane. **Action:** Clerk to seek 3 quotes.

8.3 In addition to the provision of a Speed Indicator Device and replacement of fencing on the amenity land, Cllrs also discussed a biannual clean of bridges and street furniture. As the budgeted installation of a bus shelter at Wilberfoss Hill will be delayed until development had taken place behind Moorfield Way, Cllr Rains reminded Cllrs that consideration had been given to increasing the book store at the Community Centre. **Action:** Clerk to make the necessary enquiries.

9. **Councillors' Reports for future Agendas**

9.1 Nothing was reported by Cllrs.

10. **Administration Matters**

10.1 Cllr Gibbs is now a signatory on the bank accounts.

10.2 The Clerk summarised the meetings due to take place next month. These include the Annual Parish Meeting, Annual Parish Council Meeting and the monthly Parish Council Meeting. The evening will begin at 7.00 pm.

11. **Finance** *(in accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)) members of the public will be asked to leave the meeting before details of the employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website (www.wilberfoss-pc.gov.uk).*

11.1 Following a transfer of £3,000 from the Instant Access account to the Current Account, the Clerk sought approval of the following payments:-

Clerk's broadband/landline expenses	59.99
Clerk's salary (not disclosed)	-
Post Haste (Newsletter production)	£300.00
Burton Farming (Allotment land annual rent)	£450.00
James Horsley Limited (grounds maintenance)	£517.37
ERNLLCA Annual Membership	£810.94
Wilberfoss Community Centre (hire charges – to include First Aid courses	£121.00
Easy Web Sites (website hosting and .gov.uk email management)	£62.04

11.2 The Clerk confirmed that Accounts for 2024-2025 have been supplied to the internal auditor, ready for sign off at the Annual Parish Council meeting in May. It was further acknowledged that the Parish Council needs to appoint a new Internal Auditor, following the resignation of Dave Smillie, due to moving out of the area.

Meeting closed:- 20.50. The next meeting of Wilberfoss Parish Council will take place on Thursday 15th May 2025 from 7.00 pm

Chair Clerk